

**LAND SURVEYORS SECTION MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MINUTES**

**FEBRUARY 23, 2005**

**PRESENT:** Rick Van Goethem, James Rusch, Matthew J. Janiak and Robert Hoskins

**STAFF PRESENT:** Jerry Lowrie, Bureau Director, Roxanne Peterson, Direct Licensing Coordinator, Colleen Baird, Legal Counsel

**GUESTS:** Don Paulson, Reginald Jaquish, Tim Held, WSLs

**CALL TO ORDER**

Rick Van Goethem, Chair, called the meeting to order at 9:45 a.m. A quorum of four members was present.

**AGENDA**

**MOTION:** Robert Hoskins moved, seconded by James Rusch, to approve the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES (NOVEMBER 17, 2004)**

Correction on page 5 of 6, 2<sup>nd</sup> line, change Hayes “degree” to Hayes “license”.

**MOTION:** Matthew Janiak moved, seconded by James Rusch, to approve the November 17, 2004, minutes as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT - JERRY LOWRIE, BUREAU DIRECTOR**

**Section Roster**

Noted.

**2005 Section Meeting Dates**

The next meeting is July 27, 2005.

**Summary Reports On Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases**

Noted.

### **To-Do-List**

Noted.

### **Department's Out-of-State Travel Policy**

Jerry Lowrie reiterated the Department's out-of-state travel policy advising that the Department will fund one Section member for one meeting in a fiscal year, upon a motion made by the Section designating its representative and upon approval of the Deputy Secretary.

The Section received a copy of the Office of State Employment Relations Pocket Travel Brochure.

### **Hotel Cancellation Policy**

Jerry Lowrie clarified the Department's policy that if a Section member is not going to use a reserved hotel room, it is the responsibility of the Section member to cancel the room by calling the hotel themselves. If the room is not cancelled and the Department is billed for the room, it is the responsibility of the Section member to pay the bill.

## **CLASS I HEARING – RESHIT ZEQQOLLAIR**

A teleconference Class I hearing was held in the matter of the notice of intent to deny an application for Reshit Zeqqollari. The Section will deliberate on this case in closed session.

## **UPDATE ON DEPARTMENT'S BUDGET**

Sandra M. Rowe, Deputy Secretary, met with the Section to provide an update on the Governor's budget proposal and how it impacts the Department and Section.

The Section expressed its concerns regarding the out-of-state travel policy and stressed the importance of a professional engineer section member, a land surveyor section member, and the Bureau Director's attendance at the NCEES conferences.

## **CREDENTIALING PROCESS AND REVISIONS TO A-E 6**

Reginald Jaquish, Don Paulson and Tim Held, representatives of the Wisconsin Society of Land Surveyors, met with the Section to discuss AE-6, Wis. Admin. Rule, relating to references, experience requirements, coursework, and calculators. The Society will submit a draft of proposed revisions to Jerry Lowrie.

**MOTION:** James Rusch moved, seconded by Matthew Janiak, that Jerry Lowrie disseminate the Society's proposals to the Section members for review and

that the Section members submit their input back to Jerry Lowrie. The Section authorizes Rick Van Gothem to review all comments and determine what the Section would propose as an administrative rule change. Rick Van Gothem will also work with Jerry Lowrie on preparing a scope statement. Motion carried unanimously.

### **ELECTION OF OFFICERS**

**MOTION:** James Rusch, seconded by Robert Hoskins, to nominate Rick Van Gothem as Chair; that the nominations be closed and a unanimously ballot be cast. Motion carried unanimously.

**MOTION:** Matthew Janiak, seconded by Robert Hoskins, to nominate James Rusch as Vice Chair; that the nominations be closed and a unanimously ballot be cast. Motion carried unanimously.

**MOTION:** Matthew Janiak, seconded by James Rusch, to nominate Robert Hoskins as Secretary; that the nominations be closed and a unanimously ballot be cast. Motion carried unanimously.

### **SCREENING PANEL APPOINTMENTS**

Rick Van Gothem appointed James Rusch and Robert Hoskins to represent the Section on the Screening Panel.

### **EXAMINATION & EDUCATION ISSUES**

James Rusch reported that the Association conducted a practice and knowledge study of which the results will be used to develop a new exam.

### **DIVISION OF ENFORCEMENT**

The Section reviewed the Division of Enforcement case update.

### **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

The Section discussed the following informational items:

- NCEES Exchange 12/04
- Practice/Unauthorized Practice of Law Update
- NCEES Speaker Kit. The Section watched a video presentation.

### **CONFERENCE TRAVEL**

James Rusch will be attending the NCEES Northeast & Central Zone Joint Meeting in Washington DC on April 7-9, 2005.

Jerry Lowrie reported on his attendance at the NCEES Executive Directors' Conference in Kansas City on February 7-8, 2005.

### **NEW BUSINESS**

James Rusch reported that he will be meeting with Division of Enforcement staff to review the land surveyor practice.

### **PRESENTATION OF PROPOSED STIPULATION BY DIVISION OF ENFORCEMENT**

None.

### **CLOSED SESSION**

**MOTION:** Robert Hoskins moved, seconded by James Rusch, to convene to Closed Session to deliberate on cases involving hearings (s. 19.85 (11) (a), Stats.); to consider licensure or discipline (s. 19.85(1) (b), Stats. to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.); and to confer with legal counsel (s. 19.85(1) (g), Stats. Roll Call Vote: Rick Van Goethem-yes, Robert Hoskins-yes, James Rusch-yes, Matthew Janiak-yes. Motion carried unanimously.

Open Session recessed at 1:00 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Robert Hoskins moved, seconded by Matthew Janiak, to reconvene into Open Session at 3:20 p.m. Motion carried unanimously.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION** **MONITORING REPORT** **CASE CLOSING** **ADMINISTRATIVE WARNING** **STIPULATIONS & FINAL DECISION AND ORDERS**

None.

### **CLASS I HEARING** **RESHIT ZEQOLLARI**

**MOTION:** Matthew Janiak moved, seconded by Robert Hoskins, to deny Reshit Zeqollari's application as the applicant does not meet A-E 6.03 (land surveyor experience and (2)(b) & (2)(c) (subdivision plats and certified survey maps prepared in accordance with the Statutes or local ordinances. The Board recommends that Mr. Zeqollari get experience in Wisconsin or take a class to meet the requirement. Motion carried unanimously.

### **PENDING APPLICATIONS**

**MOTION:** James Rusch moved, seconded by Matthew Janiak, to approve the following applications for registration as a land surveyor by written exam. Motion carried unanimously.

Anderegg, Nathan A  
Bandow, Jon W  
Diekman, Corey J  
Gardner, James  
Kaatze, Jonathan J  
Kalkofen, Corey W  
Maines, Gregory S  
Pierce, Emily  
Soletski, Grant M

**MOTION:** Matthew Janiak moved, seconded by Robert Hoskins, to deny the following applications for registration as a land surveyor. Motion carried unanimously.

De Jong, Steven C  
Hodges, Christopher  
Iskandarsjach, Rizal  
Lukachek, Wayne  
Restad, Gregory S  
Sluzas, Jason B

### **REINSTATEMENT REQUESTS**

None.

### **SUCH OTHER ITEMS AS AUTHORIZED BY LAW**

None.

### **ADJOURNMENT**

**MOTION:** Robert Hoskins moved, seconded by James Rusch, to adjourn the meeting at 3:45 p.m. Motion carried unanimously.

**Next Meetings: July 27, 2005**